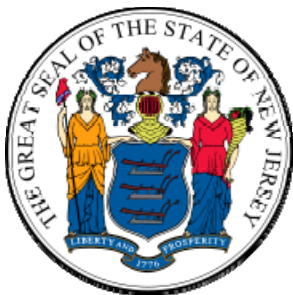


STATE OF NEW JERSEY
New Jersey State Board of Dentistry

Application Process Overview

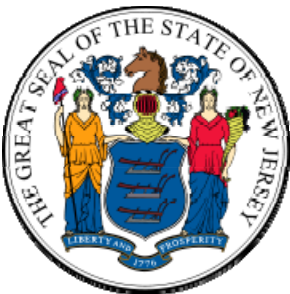


Presenter

Jonathan Eisenmenger

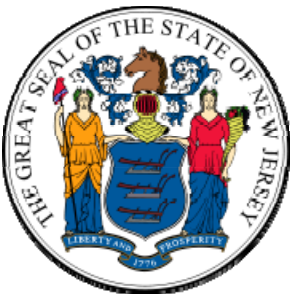
New Jersey State Board of Dentistry

Executive Director



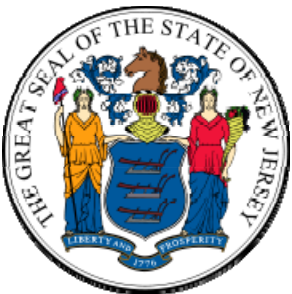
Board of Dentistry

- License qualified individuals
- Regulates the practice of dentistry
- Investigates complaints and takes disciplinary action



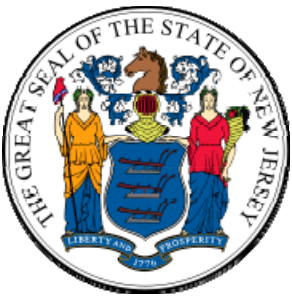
License to Practice

- No one may practice dentistry without a current, active license
- You worked hard to get a degree, but you cannot practice unless you have a license
- Once you get your license, you need to keep it active and in good standing



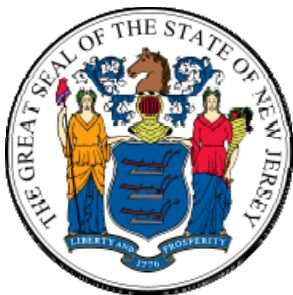
License to Practice

- How do you get a license?
- How do you keep a license in good standing?



When should I begin the application process?

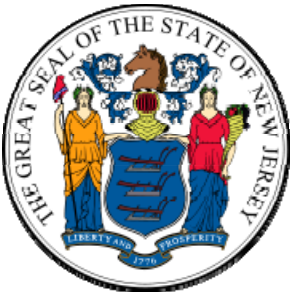
- Start Early!
- Right now would be a good time.



How do I get an application form?

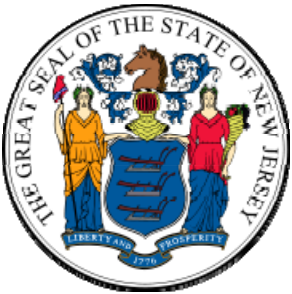
- Applications can be downloaded from the Board's website at:

www.NJConsumerAffairs.gov/den



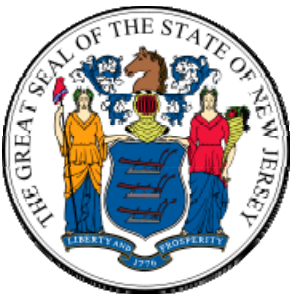
Application Process

1. Submit an application (\$125)
2. Send supporting documents to the Board
3. Receive fingerprint instructions
4. Schedule a time to submit your fingerprints
5. Complete the NJ Orientation Program
6. Submit additional information (*as required*)
7. Submit Registration Form (\$390/\$195)



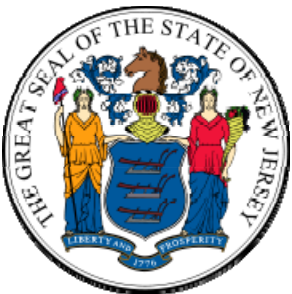
Application Fees

- Application Fee: \$125
 - Payable by check or money order
 - ***NO CASH***



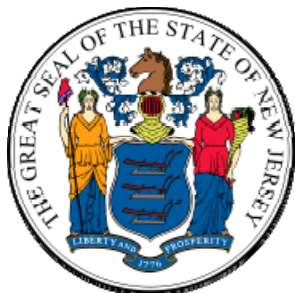
Application Questions

- Moral Character – Arrests/Convictions
- Student Loans
- Child Support
- Ability to Practice – Physical/Cognitive
- Use of Illegal Chemical Substances



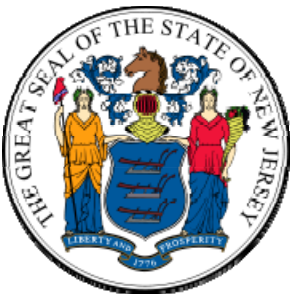
Jurisprudence Orientation

- FREE
- Offered online – available 24/7
- Helps you understand that regulations exist, what they say, and where to find them
- Statutes and Regulations are available on the Board's website: www.NJConsumerAffairs.gov/den
- Remember to review the statutes, regulations and uniform regulations



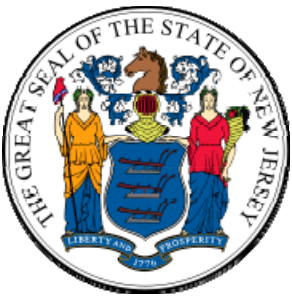
Criminal History Background Check (CHBC)

- You must complete the “*Certification and Authorization Form*” as part of the application
- You will receive a letter with instructions on how to schedule an appointment to have your fingerprints digitally recorded
- Go online to schedule an appointment and pay the fee directly to Sagem Morpho



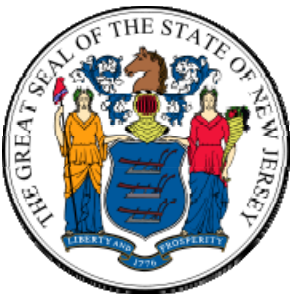
CHBC “Tips”

- This can be the longest part of the application process
- You can schedule an appointment as soon as you receive the notice to schedule
- Processing time is 7-10 days after the digital scan



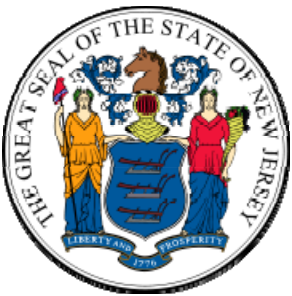
Initial Registration Fee

- Once your application has been approved you will receive an *“Initial Registration Form”*
- You must verify the information and return with the appropriate fee (\$390/\$195)



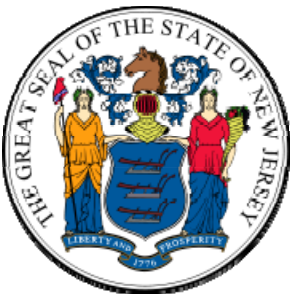
Residency Training Permits

- Designed for applicants in post-graduate training programs in New Jersey
- Practice is limited to the Residency Program – *NO “moonlighting”*
- Fee is only \$10



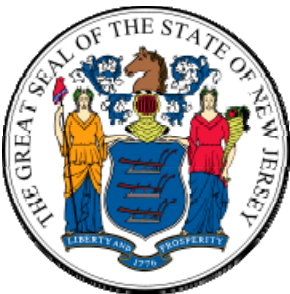
Keeping Your License Current

- Licenses are valid for 2 years
- Every dentist license expires in October of odd-numbered years
- You must keep your address current with the Board to receive renewal notices
- Renewals are done online and require a renewal fee (*currently \$390*)



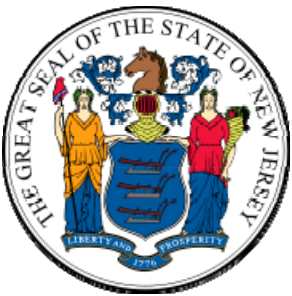
Continuing Education

- You must complete your continuing education prior to renewal (*October 31 of every odd-numbered year*)
- Dentists must complete 40 credits
 - 20 may be done as “*self-study*”
 - You may carry over a maximum of 7



Communication

- If you get a letter from the Board – *read it*
- If the Board asks for you to respond to it – *do it in a timely fashion (duty to cooperate)*
- If you move, change your name, start working in a new location – *contact the Board and update your information*



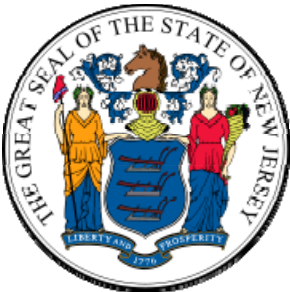
Where Do I Send Mail for the New Jersey Board of Dentistry?

Mailing Address:

New Jersey Board of Dentistry
P.O. Box 45005
Newark, NJ 07101

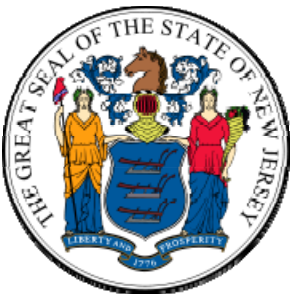
Physical Address:

New Jersey Board of Dentistry
124 Haley Street
Newark, NJ 07102



Tips for the Application Process

- Mail the application with as much supporting information as possible
- Be clear about what name(s) appear on your application and supporting documents
- Use the P.O. Box to mail items to the Board
- Submit as much information as possible, if you answer “yes” to any of the questions



Useful Websites

Board of Dentistry

www.NJConsumerAffairs.gov/den

Application Status

www.NJConsumerAffairs.gov/Pages/licensingboards.aspx

